

Small Project Reviews

Date: January 20, 2017

Last Revised: January 2, 2023

Reason for Policy:

The timely review of small projects ensures flexibility and simplifies the review process for project managers with small projects.

Policy Statement:

Small project reviews (SPR) are generally defined as projects that:

- Impact a small number of rooms
- Do not contain complex fire safety issues
- Do not involve changes in Occupancy
- Contain 10 or fewer sheets
- Are less than \$50,000 in construction cost

The decision to classify a project as a SPR will be determined by a OUBO reviewer or liaison. Small Project Reviews will generally be given a 5-day review time instead of the standard 15-day review. However final determination of review time is dependent on workload, other high priority projects, and staff schedules.